

## **INTEGRATED MANAGEMENT SYSTEM ISO 9001:2008, ISO 14001:2004 AND OHSAS 18001:2007 (IMS) INTERNAL AUDITOR Training Programme**

### **Course Introduction**

With the increasing pressure for adopting a more systematic approach to the management and improvement of quality, health, safety, as well as environmental protection in the workplace, the implementation of Integrated Management System (IMS) is an effective way for reducing administration cost and disruption to management and business. This course aims to assist organizations in gaining a better understanding of IMS implementation.

### **Course Objective**

After successful completion of the course, the participants should have:

- An in-depth understanding on the requirements of ISO 9001:2008, ISO 14001:2004 and OHSAS 18001:2007, and their similarities and differences;
- An in-depth understanding on the Certification Bodies' requirements in internal audits on integrated system
- Developed skills in planning, organizing, conducting and reporting internal audits on Integrated Management Systems
- Developed insights and skills in deriving the benefits and avoiding pitfalls of integrated audits
- Achieved recognition by Certification Bodies as qualified internal auditors for ISO 9001:2008 QMS, ISO 14001:2004 EMS and OHSAS 18001:2007 OHSMS.

### **Content**

- Introduction to integrated management system concepts
- ISO 9000, ISO 14000 and OHSAS 18000 family of standards
- ISO 9000, ISO 14000 and OHSAS 18000 standard requirements
- Introduction to auditing and ISO 19011:2002
- Phases of auditing
- Audit planning
- Audit Execution
- Audit Reporting
- Audit Follow-up
- Written Examination

### **Who Should Attend**

- This workshop is designed for people who have had no formal training in carrying out audits especially Integrated Audits or for people who want to refresh their knowledge and skills.
- Staff responsible for planning, managing and conducting internal audits
- Those who want to monitor Integrated Management System performance

**Course Duration:** 03 Days

### **Certificate**

Excelledia's Certificate of Successful Completion will be issued to delegates achieving 70 per cent or more marks in written examination, while the rest are issued attendance certificates.